

WV Board of Landscape Architects Meeting –December 1, 2023

The meeting opens at 11:30 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, and Board Secretary Nathan Greene.

11:31-11:34 Opening Statements

Call to order (Kendra absent)

Previous meeting minutes - Minutes from the previous meeting are approved.

Treasurer's report – approved.

11:34-11:43 Old Business

Incomplete applications:

Schwartz – now complete, license #454 has been issued.

Rudolph – still incomplete, awaiting further info.

McIntyre – still incomplete, no word yet.

CLARB fees – still awaiting CLARB decision (need to inform them we can pay when cash balance is above \$30k).

Look into how we can get test scores without CLARB.

11:49-12:00 New Business

New applicants:

Adrienne McCray – application complete, approved, license #455 issued.

Annual report – Jason needs affidavits by the 31st (sooner preferably).

Roster - moving forward Jason to coordinate with Kendra every July 1.

Fiscal concerns - payroll higher than expected, need to raise fees?

Licensee status – need clearer reporting on changes from active to inactive licenses and tracking temporary to permanent licensure, etc.

The next Board meeting will be in March 2024t.

Public Comments - There are no public comments.

Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 12:00.